



ICS PTSA Parent Meeting

April 18, 2017

- Call to order
- ASB update
- Approval of minutes
- Treasurer's report
- Business
 - 2017-18 Budget
 - Elections
- Reports
 - Language curriculum enrichment
 - Principal search
- Announcements
- Adjournment



ASB Update

Vishaka Nirmal
ASB President

Recent Events

- NAHS Art Walk
- Key Club Talent Show
- Spirit weeks

Events Coming Up

- ASB Elections + Spirit Day (4.19)
- GSA Day of Silence (4.21)
- ASB Spring Competition (4.24 – 4.28)
- Drama Production (4.27 – 4.29)
- Prom (5.13)



ICS DRAMA PRESENTS

Almost, Maine

DIRECTED BY: MACKENZIE LAHREN

APRIL 27 - 29 @ 7 PM

\$8 / STUDENTS

\$12 / ADULTS

50% OFF FOR TEACHERS ON THURSDAY





Approval of Minutes

Niko Schuessler/Amy Yates – Co-Secretaries

March draft Parent Meeting Minutes posted on:

https://icsptsa.org/icsptsa/images/meeting_minutes/2017-03-14-parentmeetingminutes.pdf

and distributed through 4/16 newsletter.

Approval of March Minutes as distributed

Recording the Election results in Minutes:

The secretary should record results of the election and should preserve the ballots cast (if there was a need for ballots) until it is apparent the results will not be challenged.

[WA State PTA Nominating Committee Handbook](#)

ICS PTSA – March 2017 Treasurer's Report

1 Income	Income	Expenses	Year to Date	Net Budget	More/-Less
Parent Membership Fees	-	-	\$ 83,380.00	\$ 83,000.00	\$ 380.00
Matching Funds	\$ 848.10	-	\$ 56,722.24	\$ 35,000.00	\$ 21,722.24
Passive Fund Raising	\$ 2.52	-	\$ 76.49	\$ 1,000.00	\$ (923.51)
Interest Income	\$ 19.16	-	\$ 163.37	\$ 100.00	\$ 63.37
Club Income	-	-	-	-	-
Total	\$ 869.78 ³	-	\$ 140,342.10	\$ 119,100.00	\$ 21,242.10
2 General	Income	Expenses	Year to Date	Net Budget	More/-Less
Administrative	-	-	\$ (1,010.68)	\$ (2,200.00)	\$ 1,189.32
Scholarship Fund (Need Based)	-	-	-	\$ (3,000.00)	\$ 3,000.00
Discretionary Fund	-	-	-	\$ (3,000.00)	\$ 3,000.00
Regional Activities & Training	-	-	\$ (3,931.11)	\$ (4,600.00)	\$ 668.89
Total	-	-	\$ (4,941.79)	\$ (12,800.00)	\$ 7,858.21
3 Activities Support	Income	Expenses	Year to Date	Net Budget	More/-Less
Clubs	-	-	\$ (2,289.15)	\$ (12,000.00)	\$ 9,710.85
Graduation Class	-	-	-	\$ (7,620.00)	\$ 7,620.00
International Partnerships	-	-	\$ (562.36)	\$ (500.00)	\$ (62.36)
Cultural Arts Day	-	\$ 571.06	\$ (5,646.58)	\$ (8,000.00)	\$ 2,353.42
Reflection	-	-	-	\$ (300.00)	\$ 300.00
Snacks after school activities	-	-	\$ (133.43)	\$ (500.00)	\$ 366.57
Total	-	\$ 571.06 ⁴	\$ (8,631.52)	\$ (28,920.00)	\$ 20,288.48
4 Community/Facilities Support	Income	Expenses	Year to Date	Net Budget	More/-Less
Emergency Preparedness	-	-	-	\$ (2,000.00)	\$ 2,000.00
Community Building	-	\$ 125.00	\$ (1,972.54)	\$ (4,000.00)	\$ 2,027.46
Hospitality	-	-	\$ (298.61)	\$ (500.00)	\$ 201.39
Staff Appreciation	-	\$ 330.65	\$ (1,783.46)	\$ (5,000.00)	\$ 3,216.54
Site	-	\$ 183.95	\$ (939.11)	\$ (6,600.00)	\$ 5,660.89
Total	-	\$ 639.60 ⁵	\$ (4,993.72)	\$ (18,100.00)	\$ 13,106.28

5 Information Support	Income	Expenses	Year to Date	Net Budget	More/-Less
Levy	-	-	-	\$ (500.00)	\$ 500.00
Legislative Training	-	-	-	\$ (75.00)	\$ 75.00
Newsletter	-	-	-	\$ (450.00)	\$ 450.00
Student Directory	-	-	\$ (966.00)	\$ (1,000.00)	\$ 34.00
Volunteer Coordinator	-	-	\$ (28.47)	\$ (75.00)	\$ 46.53
Website	-	-	\$ (247.57)	\$ (250.00)	\$ 2.43
Total	-	-	\$ (1,242.04)	\$ (2,350.00)	\$ 1,107.96
6 Curriculum Enrichment	Income	Expenses	Year to Date	Net Budget	More/-Less
College Partnerships	-	-	-	\$ (500.00)	\$ 500.00
Movement Program	-	-	-	\$ (3,000.00)	\$ 3,000.00
Teacher Training/Conferences	-	-	-	\$ (5,000.00)	\$ 5,000.00
Recurring Curriculum Enrichment	-	-	\$ (195.00)	\$ (15,000.00)	\$ 14,805.00
Grant Based Curriculum Enrichment	-	\$ 13,500.55	\$ (13,500.55)	\$ (25,000.00)	\$ 11,499.45
Senior Scholarship	-	-	\$ (4,000.00)	\$ (4,000.00)	-
Curriculum Review	-	-	-	\$ (9,200.00)	\$ 9,200.00
Grading Review	-	-	-	\$ (4,000.00)	\$ 4,000.00
Student Summit	-	-	\$ (19,918.48)	\$ (20,000.00)	\$ 81.52
Student Supplies	-	-	\$ (21,950.00)	\$ (22,000.00)	\$ 50.00
Teacher Advisor Support	-	-	-	\$ (18,000.00)	\$ 18,000.00
National History Day	-	-	-	\$ (2,000.00)	\$ 2,000.00
Senior Year Book	-	-	-	-	-
Salish sea trip	-	-	-	\$ (13,582.00)	\$ 13,582.00
Total	-	\$ 13,500.55 ⁶	\$ (59,564.03)	\$ (141,282.00)	\$ 81,717.97

Summary for the Period		
Starting Total		8 \$ 221,666.28
Income	\$ 869.78	
Expenses	\$ (17,242.21)	9 \$ (16,372.43)
Ending Total		9 \$ 205,293.85

	Income	Expenses	Year to Date	Net Budget	More/-Less
Grand Total	\$ 869.78	\$ 17,242.21	\$ 58,492.23	\$ (95,504.89)	\$ 153,997.12
Grand Total (Excludes Passthroughs)	\$ 869.78	\$ 14,711.21 ¹	\$ 59,621.80 ²	\$ (84,352.00)	\$ 143,973.80

2017-18 Budget Process

April meeting: Presentation and review of interim budget

- Posted on website for review & comments

May meeting: Approval of interim budget

September meeting: Approval of final budget

Thoughts and comments to treasurer@icsptsa.org



ICS PTSA – 2017-18 Budget

Changes Highlights

➤ Activities Support

- Graduation - \$6000
- International Partnership - \$1000
- Upper Class Event - \$2000
- Art Day - \$6000

➤ Community & Facilities Support

- Community Building - \$5000

➤ Information Support

- Levy - \$1000
- Legislative Training - \$400
- Website - \$1000

➤ Curriculum Enrichment

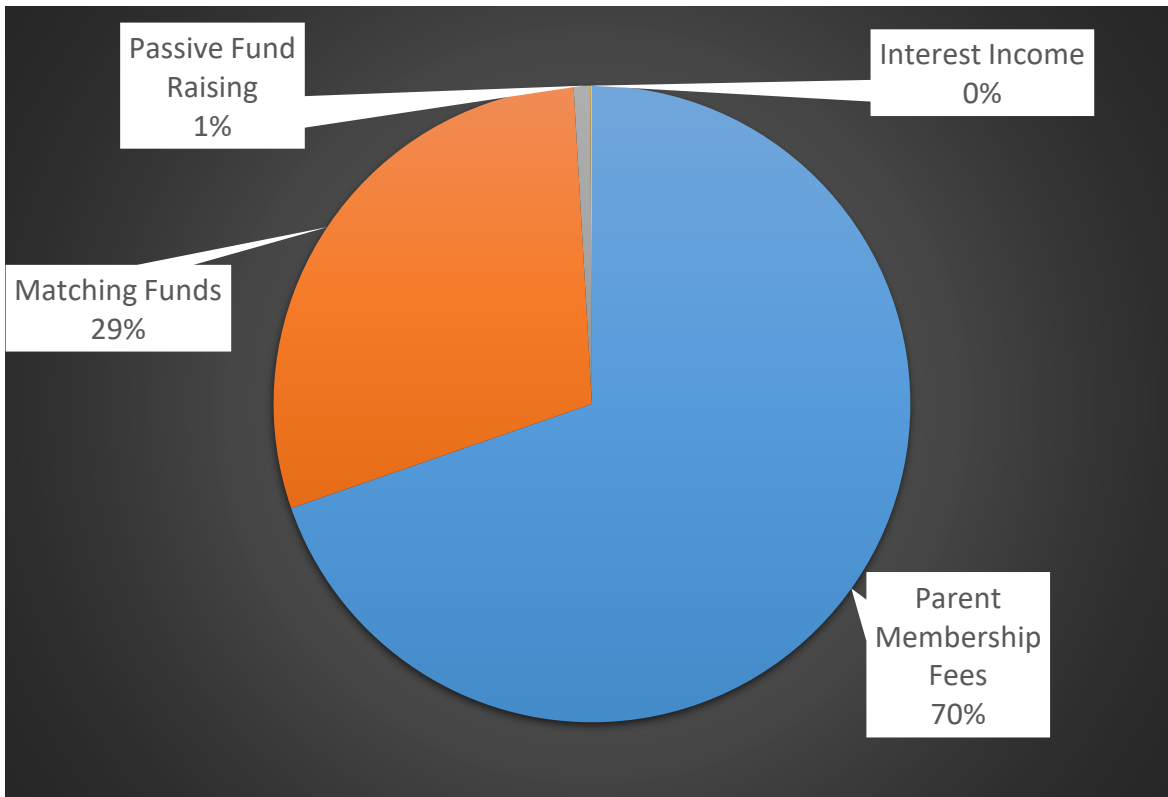
- College Partnership \$2000
- Rec. Curriculum Enrichment \$20000
- Grant Based \$20000
- Student Summit & Camp \$25000
- Comparative Govt. Trip \$6000

ICS PTSA	2017-18	2016-17		
	Budget	Budget	Exp. Actual	YTD Actuals
1 Income				
Parent Membership Fees	83,000	83,000	83,380	83,380
Matching Funds	35,000	35,000	57,722	56,722
Passive Fund Raising	1,000	1,000	76	76
Interest Income	100	100	213	163
Club Income	-	-	-	-
Total	119,100	119,100	141,392	140,342
2 General				
Administrative	(2,200)	(2,200)	(2,200)	(1,011)
Scholarship Fund (Need Based)	(3,000)	(3,000)	(3,000)	-
Discretionary Fund	(3,000)	(3,000)	(3,000)	-
Regional Activities & Training	(4,600)	(4,600)	(4,600)	(3,931)
Total	(12,800)	(12,800)	(12,800)	(4,942)
3 Activities Support				
Clubs	(12,000)	(12,000)	(12,000)	(2,289)
Graduation Class	(6,000)	(7,620)	(7,620)	-
International Partnerships	(1,000)	(500)	(562)	(562)
Cultural Arts Day	(6,000)	(8,000)	(8,000)	(5,647)
Upper Class Event	(2,000)			
Reflection	(300)	(300)	(300)	-
Snacks after school activities	(500)	(500)	(500)	(133)
Total	(27,800)	(28,920)	(28,982)	(8,632)
4 Community/Facilities Support				
Emergency Preparedness	(2,000)	(2,000)	(2,000)	-
Community Building	(5,000)	(4,000)	(4,000)	(1,973)
Hospitality	(500)	(500)	(500)	(299)
Staff Appreciation	(5,000)	(5,000)	(5,000)	(1,783)
Site	(6,600)	(6,600)	(6,600)	(939)
Total	(19,100)	(18,100)		(4,994)

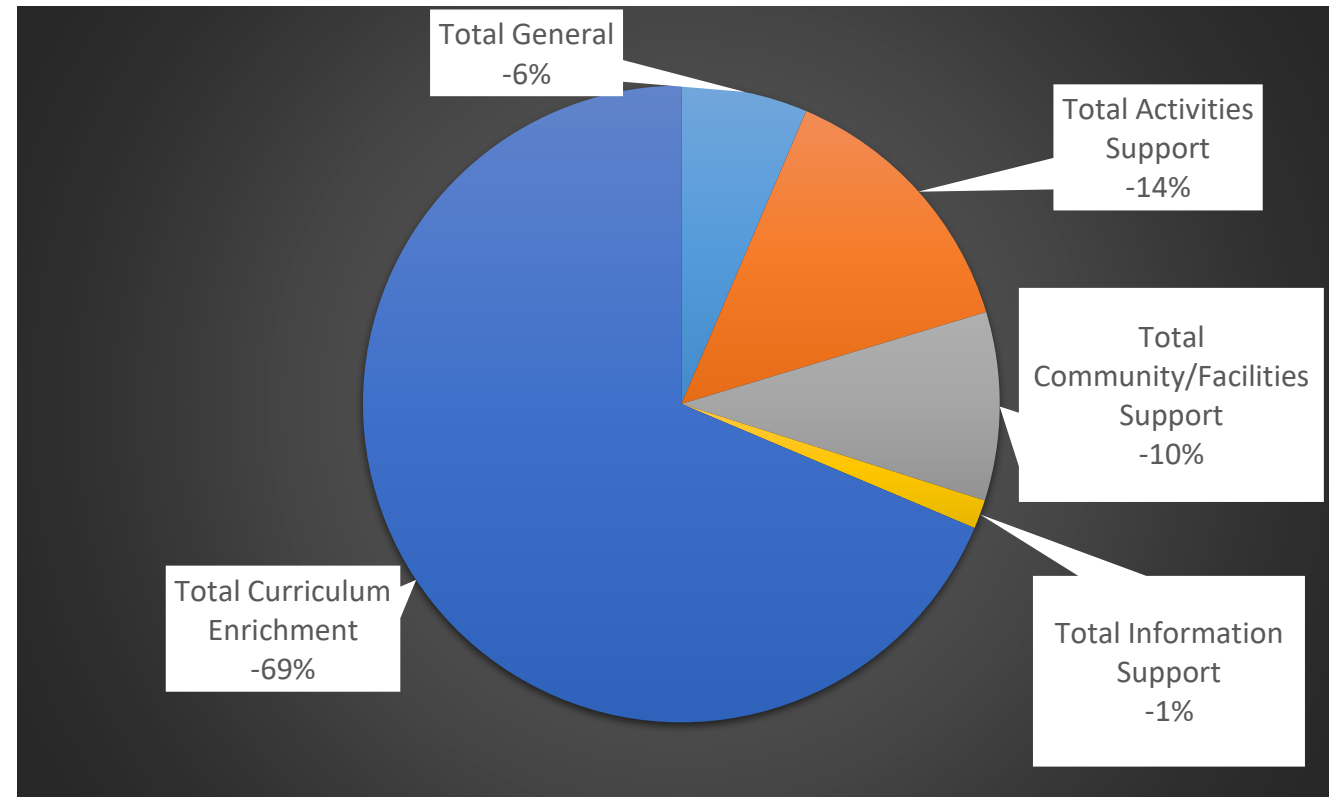
5 Information Support	Budget	Budget	Expected Actual	YTD Actuals
Levy	(1,000)	(500)	(500)	-
Legislative Training	(400)	(75)	(75)	-
Newsletter	(450)	(450)	(450)	-
Student Directory	(1,000)	(1,000)	(966)	(966)
Volunteer Coordinator	(75)	(75)	(75)	(28)
Website	(1,000)	(250)	(248)	(248)
Total	(3,925)	(2,350)	(2,314)	(1,242)
6 Curriculum Enrichment	Budget	Budget	Expected Actual	YTD Actuals
College Partnerships	(2,000)	(500)	(500)	-
Movement Program	(3,000)	(3,000)	(3,000)	-
Teacher Training/Conferences	(5,000)	(5,000)	(5,000)	-
Recurring Curriculum Enrichment	(20,000)	(15,000)	(15,000)	(195)
Grant Based Curriculum Enrichment	(20,000)	(25,000)	(25,000)	(13,501)
Senior Scholarship	(4,000)	(4,000)	(4,000)	(4,000)
Curriculum Review	(6,000)	(9,200)	-	-
Grading Review	(4,000)	(4,000)	-	-
Student Summit & Camp Cispus	(25,000)	(20,000)	(19,918)	(19,918)
Student Supplies	(22,000)	(22,000)	(21,950)	(21,950)
Teacher Advisor Support	(18,000)	(18,000)	(18,000)	-
National History Day	(2,000)	(2,000)	(2,000)	-
Senior Year Book	-	-	-	-
Comparative Govt. Trip	(6,000)	(13,582)	(13,582)	-
Total	(137,000)	(141,282)	(127,950)	(59,564)
Grand Totals	Budget	Budget	Expected Actual	YTD Actuals
Income	119,100	119,100	141,392	140,342
Expense	(200,625)	(203,452)	(172,046)	(79,373)
Net	(81,525)	(84,352)	(30,654)	60,969
Beginning Bank Account	108,874		139,528	
Ending Bank Account	27,349		108,874	

Budget Analysis

Income



Expenses



Board of Directors Election

Election Process:

- Reading of the bylaw
- Report from Nominating Committee
- Call for other nominees
- Vote

WA State PTA Bylaws, Art. 5 Sec. 6

- A. Each local PTA and council shall have at least four elected officers: president, vice president, secretary, and treasurer. Other officers may be specified in the local PTA or council standing rules
- B. The local PTA and council officers shall be elected by ballot prior to the end of the fiscal year for a term of one year and until their successors are elected. A majority vote is necessary to elect. If only one candidate is nominated for an office, the candidate shall be declared elected.
- C. A member may not serve more than two consecutive terms in the same office. An officer having served eight or more months shall be considered to have served a full term.

WA State PTA Bylaws, Art. 5 Sec. 6

- D. Officers shall assume their duties on July 1 in the year elected.
- E. To be elected to office in a local PTA, a person shall be at least 18 years of age. The person shall have been a member of any local PTA for at least 15 days preceding the election.
- F. Each officer of a local PTA shall be a member of that local PTA.
- G. To be elected to office in a council, a person shall be at least 18 years of age. The person shall have been a member of a local PTA board of directors or council board of directors for at least one term, and shall have been a member of a local PTA in the council for at least 30 days preceding the election.



2017 Nominating Committee Report

Monica Mann

Madhavi Kollipara

Deborah Robertson

2017-18 Board Slate

Position	Nominee
For the office of Co-President:	Oystein Harsvik - Incumbent
For the office of Co-President:	Samantha Robertson
For the office of Co-Treasurer:	Doron Avitan - Incumbent
For the office of Co-Treasurer:	Niko Schuessler
For the office of Co-Secretary:	Renu Bhandari
For the office of Co-Secretary:	Eugene Zakhareyev
For the office of VP – Activities Support:	Mireille Baumuel
For the office of VP – Community & Facilities:	Deborah Robertson - Incumbent
For the office of VP – Information Support:	Aaron Knopf
For the office of VP – Curriculum Support:	Diane Martin



Language Curriculum Enrichment

- Spanish is one of the most challenging subjects at ICS
- Meeting with Parents on 3/22
 - Objectives
 - How can parents and the PTSA support enrichment
 - How can PTSA support to do more of what we like?
 - How can PTSA support ICS and curriculum to become more global
 - If not Spanish, what other language?
- Meeting with Dr. Moncada on 3/30
- Next: Meeting with teachers tbc

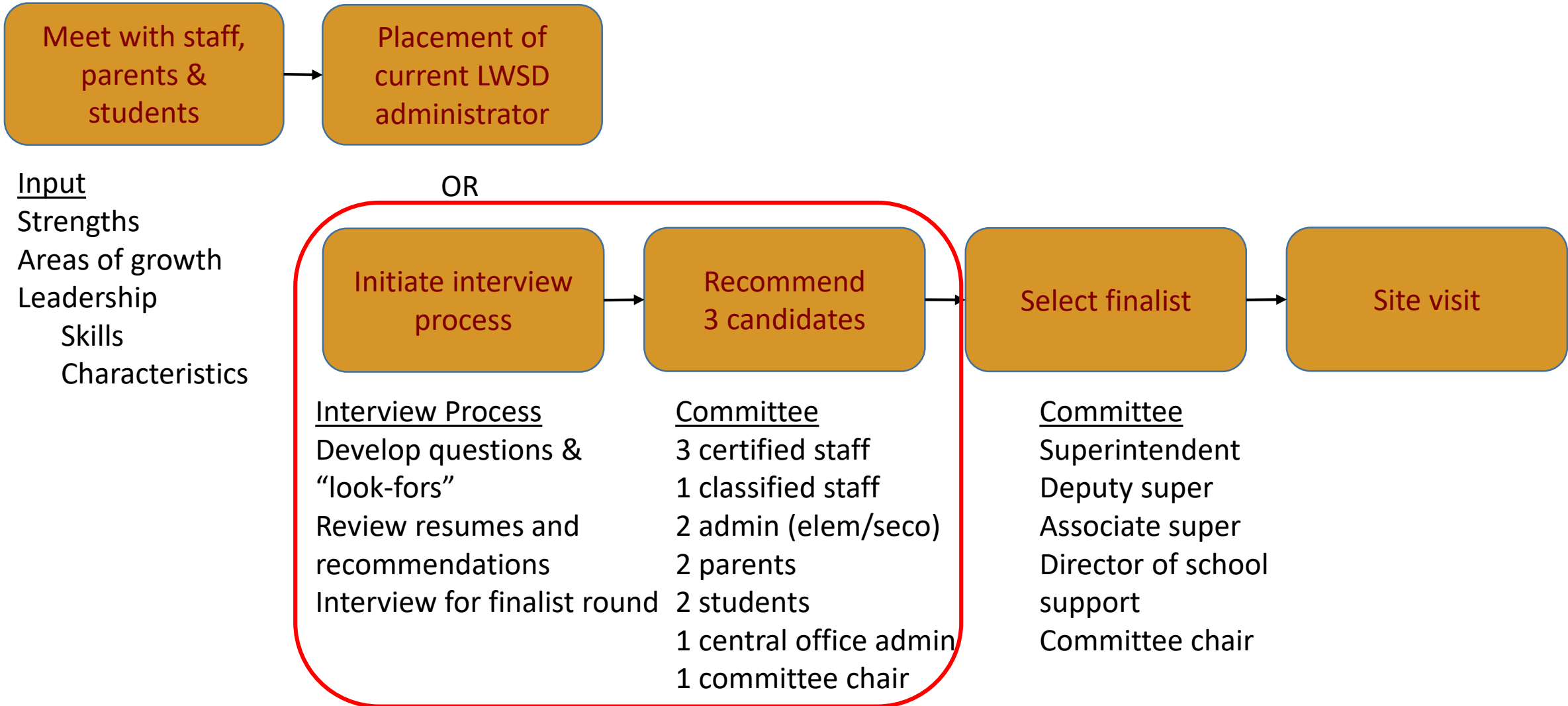
Feedback from Meetings

Suggestions	Comments	Resource Requirement	Timing
Student Study Center	Expand classes to all grades. All year resource.	Student tutors	Now. Decide on day
Spanish Club	Immersion Spanish Day Lunch Conversation Groups Games Different ways to learn and incorporate language Excursions Music Dance	Need parent sponsor	Now
Resource Suggestions	List of tutors	Compile a list	Now

Feedback from Meetings

Suggestions	Comments	Resource Requirement	Timing
Resource Suggestions	Software approved by ICS Summer programs Books and SW (6th graders)	TBD	
Focus Week	Spanish speaking trip	Could be local	
Exchange Program with Spanish Speaking School		International Spanish Academy?	
September Language Curriculum Night	For better Q&A		Next year
Effective use of software	Fine tune eStudio Where to get technical support Parent training on eStudio	TBD IT support Real time feedback	TBD
Student Advocacy	Different learning styles Can we integrate STAMP		TBD
"Open Door" Day	1x a month review work in class for parents		Now?

Process – Leadership Change





Volunteer Hours – 30 Hours Required

Summary:

- 118 families have reported 0 volunteer hours
- 178 families have reported some volunteer hours
- 122 families have completed their volunteer hours
- 418 total families

Call for Awards

Outstanding Educator

Washington State PTA award given in recognition of an individual who goes beyond the normal expectations of their job to make the learning environment fun, beneficial, and challenging.

Golden Acorn

Highest Washington State PTA award given to individuals for outstanding service in the school community.

Phoenix

Given in recognition of an individual who has done an exceptional job on a task or committee. This award is unique to ICS.



PTSA Scholarships

4 Scholarships of \$1,000 each awarded to seniors

Applications packets can be picked up in the ICS office

Deadline Friday, April 21st

Questions? Diane Martin, dmartin@icsptsa.org



Adjournment



ICS PTSA Standing Rules on Election

The elected officers of the ICS PTSA shall consist of the following: President, Vice President of Activity Support, Vice President of Curriculum Support, Vice President of Community Facilities, Vice President of Information Support, Secretary, and Treasurer. These positions shall comprise the Executive Committee and each position can be jointly held. If it is determined that a given position should be structured as a co-position because the workload involved, then each person in that co-position will get one vote. However, if a given position is set-up to be a shared position, where two people are nominated as one entity and elected as one entity, then the voting will alternate between both persons who hold that shared position.

Officers shall be elected at the April general membership (Parent) Meeting, in accordance with the Washington State PTA by-laws for a term of one year but for not more than two consecutive years in the same position. They shall assume office on July 1st.

The office or chair shall be declared vacant if that person misses two (2) consecutive meetings unless previously excused by the President(s).

Each Executive Committee member must attend a minimum of one WSPTA-approved training during the PTSA year. Furthermore, at least one member of the Executive Committee will attend PTA and the Law during the PTSA year.