



ICS PTSA Parent Meeting

November 14, 2017



Agenda

| | |
|---------------------------------------|---|
| Call to Order: | Samantha Robertson/Oystein Harsvik, Co-Presidents |
| LWSD Bond & Levies: | Dr. Jon Holmen, Deputy Superintendent |
| ASB Update: | Daniel Chen, ASB Vice President |
| Approval of Minutes: | Renu Bhandari/Eugene Zahkareyev, Co-Secretaries |
| Introduction of new Members at Large: | Oystein Harsvik, Co-President |
| Standards of Affiliation: | Oystein Harsvik, Co-President |
| Treasurer Report: | Doron Avitan/Niko Schuessler, Co-Treasurers |
| Business: | |
| Nominating Committee | Oystein Harsvik, Co-President |
| Support and Endorse Bond & Levy | Samantha Robertson, Co-President |
| Pantry Packs | Samantha Robertson, Co-President |
| Principal Report: | Margaret Kinney, Principal |
| Adjournment | |



2018 Bond & Levies

Dr. Jon Holmen, Deputy Superintendent

Information on the www.lwsd.org website [Bond and Levies](#) page and <http://vote4lwsdkids.org/>



ASB Update

- Daniel Chen, ASB Vice President

PTSA Current Events 11.14.17



Recap of October Events

- ▶ **10.13.17** Back to school dance
- ▶ **10.18.17** Senator elections
- ▶ **10.27.17** ICS MUN game night
- ▶ **10.30.17-11.3.17** spirit week – ASB
- ▶ **11.3.17** Ice Cream Social



Nov. Events

- ▶ **11/2-11/30:** Key Club Food and Clothing drive
- ▶ **11/13-12/11** Giving Tree for YouthCare
- ▶ **11/13-11/17** Fall competition: Soccer!
- ▶ **11/17** NHS Harvest Festival 6-8:30 pm
- ▶ **11/29** Second Quarter Assembly
- ▶ **11/30-12/2** Fall Drama: The Elections



Key Club point chart:

- New underwear and socks, boxers= 5 points
- Jeans and sneakers= 3 points
- Sleeping bags= 25 points
- First aid kits= 5 points
- New toiletries = 5 points
- Backpacks= 7 points
- Coats and jackets= 10 points
- Nonperishable foods= 1 point

YouthCare: *"It starts with you."*

- ▶ **What is YouthCare?**
- ▶ **How is ICS going to help?**
 - ▶ Goal: \$4000 & other needed supplies
 - ▶ Club events
 - ▶ Parent donations
 - ▶ Runs from: September 21st-end of year
- ▶ **How PTSA can help**

YOUTH CARE
Homeless youth → Off the streets → Preparing for life





Approval of October Minutes

- Minutes distributed in 11/12/2017 newsletter and on the icsptsa.org website



New Board Members at Large

Welcome our two Members at Large:

- Casey Engstrom – 6th & 9th grade parent (Luke & Josh, both at ICS)
- Natasha Leardi – 6th & 7th grade parent (Sebastian at Kirkland Middle School, Sydney at ICS)



Standards of Affiliation

WSPTA Standards of Affiliation Agreement Checklist 2017-18

To provide support and guidance to our local PTAs and councils, Washington State PTA (WSPTA) is providing this Standards of Affiliation (SOA) Agreement Checklist to help navigate legal requirements. Completing this checklist will help local PTA and council leaders ensure their independent nonprofit business remains current with all IRS, state, insurance, and PTA requirements. We encourage you to include your entire board of directors in this work and to keep your membership up to date with your progress.

If you need assistance with this checklist, help understanding any of the SOA agreement requirements, or find that a requirement was not completed the previous year, please contact your council (if applicable) or region director. Additional SOA resources are on the website (www.wastatepta.org/pta-leaders/governance/). **We are here to help!**

Local PTA or Council Name and #: ICS PTSA #2.8.89

Per the WSPTA Uniform Bylaws, a local PTA or council in good standing is one that meets the criteria in the above standards of affiliation agreement.

This checklist is for your internal monitoring purposes only and does not need to be turned in to WSPTA, unless your local PTA or council is selected for periodic review.

| Required By | # | Requirement | Fiscal Year | Best Practice/Specifics (WSPTA fiscal year is July 1 – June 30) | Responsible PTA Leader | Date(s) Completed |
|---|-----|--------------------------------|-----------------|--|------------------------|-------------------|
| State of Washington | 1. | Officers elected | Current | Officers were elected at a membership meeting (recommended before previous fiscal year-end). Washington State law requires president, vice president, treasurer, and secretary. | President | 4/18/17 |
| | 2. | Corporate renewal filed | Current | File by annual corporate renewal date (end of the month your PTA incorporated). | Treasurer | 4/30/17 |
| | 3. | Charitable solicitations filed | Prior | OPTION 1: More than \$50,000 in gross receipts - required to file by May 31. OPTION 2: Not required to file - have or will file the free one-time optional filing. OPTION 3: Not required to file - choose not to do the free one-time optional filing. | Treasurer | 8/28/17 |
| IRS | 4. | 990 form filed | Prior | File the appropriate IRS 990 form no later than November 15 (or file the necessary extension and file by the deadline). | Treasurer | 11/6/17 |
| Insurance | 5. | Year-end financial review | Prior | Year-end financial review was conducted (recommended by August 31). | Treasurer | 7/30/17 |
| WSPTA-Local PTAs & Councils (Also agree to uphold the ethics, policies, and principles of PTA) | 6. | Officer names/contact info | Current | Enter names and contact information for all elected officers (and key non-elected positions such as membership, advocacy/legislative, Reflections, programs, and family & community engagement) in the membership database (recommended before previous fiscal year-end, update as needed) | Membership Chair | 6/7/17 |
| | 7. | Budget approved | Current | Budget was approved by the membership (recommended before previous fiscal year-end). | Treasurer | 5/9/17 |
| | 8. | Standing rules approved | Current | Standing rules were updated as needed and approved by the membership (recommended at first membership meeting of the current fiscal year). | President | 9/8/17 |
| | 9. | Insurance | Current | Evaluate and purchase appropriate insurance (prior to November 30 to prevent lapse in coverage). | Treasurer | 11/7/17 |
| WSPTA-Local PTAs only | 11. | 25-member minimum | Current & Prior | Had at least 25 members (or approved membership waiver) the prior fiscal year. Enroll at least 25 members for the current fiscal year no later than June 30. | Membership Chair | Nov 17 |
| | 12. | Membership invoices paid | Current & Prior | Membership invoices paid in full for the previous fiscal year. Current fiscal year membership invoices shall be paid upon receipt. | Treasurer | Nov 17 |
| WSPTA-Councils only | 13. | Council Reflections program | Current | Offer a Reflections program for your local PTAs. | | |



ICS PTSA – Oct Treasurer’s Report

| 1 Income | Income | Expenses | Year to Date | Net Budget | More/-Less |
|--------------------------------|--------------------|--------------------|----------------------|-----------------------|-----------------------|
| Parent Membership Fees | \$ 1,000.00 | \$ 600.00 | \$ 87,613.00 | \$ 83,000.00 | \$ 4,613.00 |
| Matching Funds | \$ 7,893.69 | - | \$ 16,429.42 | \$ 35,000.00 | \$ (18,570.58) |
| Passive Fund Raising | \$ 2.44 | - | \$ 44.56 | \$ 1,000.00 | \$ (955.44) |
| Interest Income | \$ 20.08 | - | \$ 66.20 | \$ 100.00 | \$ (33.80) |
| Club Income | - | - | - | - | - |
| Total | \$ 8,916.21 | \$ 600.00 | \$ 104,153.18 | \$ 119,100.00 | \$ (14,946.82) |
| 2 General | Income | Expenses | Year to Date | Net Budget | More/-Less |
| Administrative | - | \$ 98.89 | \$ (990.38) | \$ (3,500.00) | \$ 2,509.62 |
| Scholarship Fund (Need Based) | - | - | - | \$ (3,000.00) | \$ 3,000.00 |
| Discretionary Fund | - | - | - | \$ (3,000.00) | \$ 3,000.00 |
| Regional Activities & Training | - | \$ 9.00 | \$ (9.00) | \$ (4,600.00) | \$ 4,591.00 |
| Total | - | \$ 107.89 | \$ (999.38) | \$ (14,100.00) | \$ 13,100.62 |
| 3 Activities Support | Income | Expenses | Year to Date | Net Budget | More/-Less |
| Clubs | - | \$ 615.98 | \$ (615.98) | \$ (12,000.00) | \$ 11,384.02 |
| Graduation Class | - | - | - | \$ (6,000.00) | \$ 6,000.00 |
| International Partnerships | - | - | - | \$ (1,500.00) | \$ 1,500.00 |
| Cultural Arts Day | - | - | - | \$ (6,000.00) | \$ 6,000.00 |
| Upper Class Event | - | - | - | \$ (2,000.00) | \$ 2,000.00 |
| Reflection | - | - | - | \$ (300.00) | \$ 300.00 |
| Snacks after school activities | - | - | - | \$ (500.00) | \$ 500.00 |
| Total | - | \$ 615.98 | \$ (615.98) | \$ (28,300.00) | \$ 27,684.02 |
| 4 Community/Facilities Support | Income | Expenses | Year to Date | Net Budget | More/-Less |
| Emergency Preparedness | - | - | - | \$ (2,000.00) | \$ 2,000.00 |
| Community Building | - | \$ 1,521.00 | \$ (1,521.00) | \$ (6,000.00) | \$ 4,479.00 |
| Hospitality | - | - | - | \$ (500.00) | \$ 500.00 |
| Staff Appreciation | - | - | - | \$ (5,000.00) | \$ 5,000.00 |
| Site | - | \$ 617.78 | \$ (3,194.86) | \$ (6,600.00) | \$ 3,405.14 |
| Total | - | \$ 2,138.78 | \$ (4,715.86) | \$ (20,100.00) | \$ 15,384.14 |
| 5 Information Support | Income | Expenses | Year to Date | Net Budget | More/-Less |
| Levy | - | - | - | \$ (1,000.00) | \$ 1,000.00 |
| Legislative Training | - | - | - | \$ (400.00) | \$ 400.00 |
| Newsletter | - | - | - | \$ (450.00) | \$ 450.00 |
| Student Directory | - | - | - | \$ (1,000.00) | \$ 1,000.00 |
| Volunteer Coordinator | - | - | - | \$ (75.00) | \$ 75.00 |
| Website | - | - | - | \$ (1,000.00) | \$ 1,000.00 |
| Total | - | - | - | \$ (3,925.00) | \$ 3,925.00 |

| 6 Curriculum Enrichment | Income | Expenses | Year to Date | Net Budget | More/-Less |
|-----------------------------------|--------------------|--------------------|----------------------|------------------------|----------------------|
| College Partnerships | - | \$ 67.53 | \$ (67.53) | \$ (2,000.00) | \$ 1,932.47 |
| Movement Program | - | - | - | \$ (3,000.00) | \$ 3,000.00 |
| Teacher Training/Conferences | - | - | - | \$ (5,000.00) | \$ 5,000.00 |
| Recurring Curriculum Enrichment | - | - | \$ (963.90) | \$ (20,000.00) | \$ 19,036.10 |
| Grant Based Curriculum Enrichment | - | - | - | \$ (20,000.00) | \$ 20,000.00 |
| Senior Scholarship | - | \$ 1,000.00 | \$ (4,000.00) | \$ (4,000.00) | - |
| Curriculum Review | - | - | - | \$ (6,000.00) | \$ 6,000.00 |
| Grading Review | - | - | - | \$ (4,000.00) | \$ 4,000.00 |
| Student Summit & Camp Cispus | - | - | - | \$ (25,000.00) | \$ 25,000.00 |
| Student Supplies | - | - | - | \$ (22,000.00) | \$ 22,000.00 |
| Teacher Advisor Support | - | - | - | \$ (18,000.00) | \$ 18,000.00 |
| National History Day | - | - | - | \$ (2,000.00) | \$ 2,000.00 |
| Senior Year Book | - | - | - | \$ (4,000.00) | \$ 4,000.00 |
| Salish sea trip | - | - | - | \$ (6,000.00) | \$ 6,000.00 |
| Total | - | \$ 1,067.53 | \$ (5,031.43) | \$ (141,000.00) | \$ 135,968.57 |
| 7 SC Pass Through Accounts | Income | Expenses | Year to Date | Net Budget | More/-Less |
| Logo Wear | \$ 1,513.00 | \$ 2,873.00 | \$ 1,354.70 | \$ (1,023.00) | \$ 2,377.70 |
| SAT Prep | - | - | - | \$ 325.00 | \$ (325.00) |
| 2018 Graduation Pass through | - | \$ 2,727.00 | \$ (2,727.00) | \$ (4,993.04) | \$ 2,266.04 |
| Total | \$ 1,513.00 | \$ 5,600.00 | \$ (1,372.30) | \$ (5,691.04) | \$ 4,318.74 |
| 8 SC Club Activities | Income | Expenses | Year to Date | Net Budget | More/-Less |
| Choir | - | - | - | - | - |
| Chess | - | - | - | \$ (110.00) | \$ 110.00 |
| Math | - | - | - | - | - |
| Robotics | \$ 400.00 | - | \$ 400.00 | \$ (312.32) | \$ 712.32 |
| Soccer | - | - | - | - | - |
| Total | \$ 400.00 | - | \$ 400.00 | \$ (422.32) | \$ 822.32 |
| 9 Other | Income | Expenses | Year to Date | Net Budget | More/-Less |
| VOID | - | - | - | - | - |
| 2017 Checks Cleared in 2018 | - | - | - | - | - |
| Total | - | - | - | - | - |

| | Income | Expenses | Year to Date | Net Budget | More/-Less |
|--|---------------------|---------------------|---------------------|-----------------------|----------------------|
| Grand Total | \$ 10,829.21 | \$ 10,130.18 | \$ 91,818.23 | \$ (94,438.36) | \$ 186,256.59 |
| Grand Total (Excludes Passthroughs) | \$ 8,916.21 | \$ 4,530.18 | \$ 92,790.53 | \$ (88,325.00) | \$ 181,115.53 |

| Balances as of Start Date | 10/01/2017 Balance | 10/31/2017 Balance |
|---------------------------|----------------------|----------------------|
| Checking | \$ 156,715.61 | \$ 157,408.40 |
| Savings | \$ 73,512.75 | \$ 73,518.99 |
| Total | \$ 230,228.36 | \$ 230,927.39 |



Nominating Committee

Requirements: (WSPTA Uniform Bylaws Article 5, Section 5A)

A local PTA or council nominating committee of three members shall be elected by ballot at least 30 days preceding the election of officers. If only three candidates are nominated, the three shall be declared elected. A plurality vote shall elect. If a vacancy on the nominating committee occurs, the board of directors of the local PTA or council may appoint a replacement. The local PTA or council nominating committee is discharged from service after the officers are declared elected.

Candidates for election:

- Srini Venugopal (elected in October)
- Deepa Sandiya (elected in October)
- Gayle Klym



Bond & Levies

2018 Bond and Levies

Lake Washington School District (LWSD) is planning for three ballot measures to go before voters in the district on February 13, 2018: a bond and two replacement levies.

Bond

- The second of four planned measures
- Provides funding for the construction of new schools and classrooms needed to address growing student enrollment

Capital Levy

- Replaces the 2014 levy, which expires at the end of 2018
- Provides funding for district technology and facilities not funded by the state

Educational Programs & Operations (EP&O) Levy

- Replaces the 2014 EP&O levy, which expires at the end of 2018
- Provides funding for important programs and operations not funded by the state

- Information on the www.lwspd.org website [Bond and Levies](#) page and <http://vote4lwspd.kids.org/>
- The ICS PTSA Board has voted to support & endorse



How You Can Help



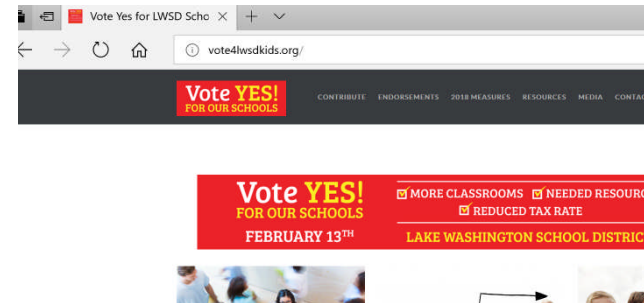
Visit / Like / Follow / Share us on Facebook

<https://www.facebook.com/VoteForLakeWashingtonKids>

Endorse it!

WEB

<http://vote4lwsdkids.org>

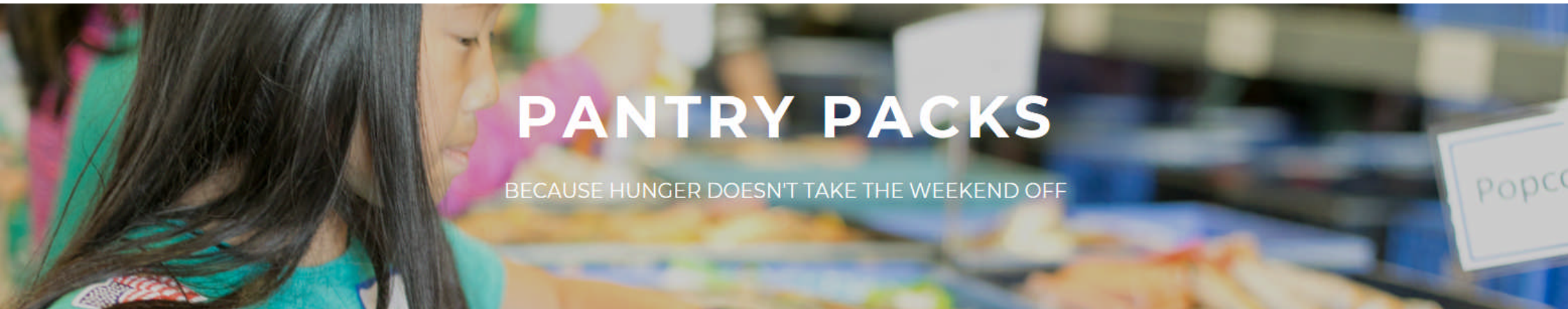


Vote YES!
FOR OUR SCHOOLS

FEBRUARY 13TH

MORE CLASSROOMS NEEDED RESOURCES
 REDUCED TAX RATE

LAKE WASHINGTON SCHOOL DISTRICT



- Pantry Packs, powered by the Lake Washington Schools Foundation, provides weekend packs of food for more than 815 LWSD students *each week* who are identified as being “food insecure.”
- Looking for a “Hunger Champion” for ICS to assist with food drive/fundraising campaign (materials will be provided)
- Want to help? Email president@icsptsa.org
- More info: <http://www.lwsf.org/pantrypacks.html>



Principal Report

- Ms. Kinney



Adjournment

Board Meeting:

December 8th, 7:30 am at ICS

Parent Meeting:

January 9th, 7:00 pm at LWRC